

Great Gransden Neighbourhood Development Plan

Steering Group Meeting - Wednesday 17th October

Minutes

Present: David Prest (DWP) (Chair), Anne Constantine (AnneC), Dean Sibley (DS), Rachel Greaves (RG), Martin Davies (MD), Nigel Day (ND), Stephanie Beaumont (SB), Jonathan Bonnett (JB)

1. Apologies

Ann Cosgrave (AnnC), Phil Hemmans (PH), Fiona Coulson (FC), Andrew Pett (AP)

2. Declarations of Interest

It was noted that the two outstanding DoI forms were now in.

There were no interests to declare by those attending in the business on the agenda.

3. Minutes of previous meeting

The minutes of the meeting held on 24 September were agreed as an accurate record.

4. Open forum

Two members of the public were present but did not wish to make any comments.

5. Update on actions from previous minutes

- Field use map done in jpeg format so can be printed off. We need an OD licence.
Action: MD will talk to Trevor Bountford about applying for a licence and the Parish Council to be asked to apply as the legal entity.
The final document will need maps so need to keep this under review. Different size maps are available online but we need to be aware of licensing issues.
ND has not been able to publish the map for above reason but has been able to publish a hyperlink.
Action: ND will place the current map into cloud storage in a file managed by himself so that all members can view legally.
- Anne C now Secretary. Thank you to Rachel G for all her work to date as Secretary.
- HDC Local Plan on HDC website; hyperlink circulated previously by DP.
- Next full governors 15 November when there will be an agenda item on the NDP.
Action: DWP and DS to present. Need contribution from the school on impact on BOPS of various development scenarios.
Action: AnneC to contact Jon Petre re agenda item.
- Village Study
Action: MD to circulate scanned copy of 1995 Gransden Village Study.
- Leafleting - Caxton Road houses have been leafleted. Need a push on questionnaires to reach 100 returns.
Action: MD to leaflet the B1040 Houses near GG Business Park.
- Not everyone had received the latest version of the timetable.

Action: DWP to recirculate timetable.

- SB confirmed that a summary of Sept meeting appeared in Roundabout.

6. Consultation strategy

6.1 School & young people engagement

Thanks to Rachel and Jonathan for work with school and young people.

RG met with Michelle Downes. Children going to do some work through School Council. It was suggested that Golden Time might be a good opportunity.

Action: RG to circulate BOPS EcoCouncil note and suggest Golden Time activity to the School.

SB meeting the Youth Club on 2 Nov. RG offered to help.

We will get the Walk to School data.

The Brownies event was very successful.

Pre-school and Barney's AGMs (or similar) are both on 7 November. Pre-school and nursery both reporting increased demand for places.

Action: RG to ask pre-school, nursery and BOPS about ratio of GG pupils to others.

6.2 Businesses

We need to consult businesses on Sand Road and GG Business Park. This needs an invitation to them to make general comments on development of the village and questions about their future plans.

Action: DWP to draft a letter, MD to cast an eye over it.

6.3 Website

We can now email to/from 2202vision@gransden.org.

Action: ND to see if he can enable analytics to measure number of visits to the website.

6.3 Landowners

We need to inform and consult landowners.

Action: DWP to check what our statutory obligations to landowners are through Mark Deas, and who they are through HDC/known landowners in the village.

7. Finance and Funding Application

Funding application was submitted in previous week. Response will be within 4 weeks. We hope to access the funding from 1 November. £49 left in PC fund to be spent or returned to the PC. DWP highlighted the main content. Requested £3500 to end of March 2019 of which £2800 will be for a consultant to pre-assess our evidence – this will be Cambs ACRE (7 days).

Action: DWP will circulate the pdf.

8. Spatial Policy/Character Assessment/Environmental Assessment

Evidence base review and drafting:

Action: DS and MD to read other examples.

Action: DS/MD/DWP will meet to review evidence

Action: JB/RG to review evidence base from children and young people

Action: DS to complete first draft of village character

Action: MD to complete first draft of environment and wildlife

Demographics - NOMIS has 2011 Census data. The weblink is:

<https://www.nomisweb.co.uk/reports/localarea?compare=1170212309>

The Heritage statement in the Rippington Manor development application contains useful map of listed buildings. This is also available from the HDC website.

Action: DWP to phone 388388 at HDC to request a map with listed buildings.

We need a first draft by end of this calendar year to feed into the planned January event (Friday 18th) which will input on the detailed survey. School Hall is the preferred venue.

9. AOB

MD drew attention to the Green Highway/Green Infrastructure information in the Local Plan (sections 4 and 8).

DWP reminded the group that the Steering Group must have a neutral position on specific development applications. He had made the formal comment to HDC requesting that decisions on development sites outside the current settlement boundary be postponed while the NDP is in progress.

Judicial Review is underway in Gloucester following successful appeal by a developer against the NDP policies. Outcome of this challenge will be significant.

RG produced an Epping NDP map and consultation.

Action: ND to scan and circulate.

Meeting closed at 8.55pm

Next Meeting: Monday 19 November 2018 at 7pm in the Reading Room.